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# Read&Write Family Access - Email announcement

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Subject line: We’ve got something exciting to tell you!

Dear all staff,

We’re reaching out with some exciting news that’ll benefit those closest to you - your family!

As you know, everyone across the company has access to Read&Write for Work. As a reminder, it’s an inclusion tool that supports us to work in the way that suits us best. It makes reading and writing easier for everyone, because its features allow us to choose how we understand and communicate. Read&Write offers benefits to us all, but primarily supports those of us who think, learn and work differently. For example, those of us with a neurodiversity such as Dyslexia, Autism or ADHD.

**We’re now excited to tell you that you can gift Read&Write to members of your immediate family, for free.**

Read&Write is used by over 50 million people worldwide, from education right through to the workplace. So whether you have a spouse, child, parent or sibling that you feel would benefit from Read&Write, you can now share it with them for free.

To make use of this new offering, all you have to do is [share this link with your family member/s](https://www.texthelp.com/products/read-and-write-free-for-family/). They’ll be asked to fill in a short form. Once this is complete, they’ll be set up with a free Read&Write licence. Your family member will be contacted with information on how to install and use Read&Write.

We hope your family members will enjoy the benefits of Read&Write.

**If you have any questions, check out these FAQs:**

* **What members of my family can I share Read&Write with?**

Read&Write Family Access is available to members of your immediate family only. This includes your parents, siblings, spouse, and children.

* **Can I register my child to receive Read&Write?**

Yes. Read&Write supports people of all ages, from education right through to the workplace and beyond. When filling in the [form](https://www.texthelp.com/products/read-and-write-free-for-family/), be sure to use a Microsoft or Google email address. The email address you use to fill in the form will be the same email address that they will use to access the software.

* **Will my family member/s have access to Read&Write forever?**

Your family member’s access to Read&Write is linked to your organisation’s licence for Read&Write. So as long as your company continues to subscribe to Read&Write Family Access (through either our Enterprise Advanced package or with our add-on), your family member will have access.

* **How do my family member/s sign up to receive Read&Write? What’s the process?**

To share Read&Write with your family member/s simply [share this link with them](https://www.texthelp.com/products/read-and-write-free-for-family/). They’ll be asked to fill in a short form. Once this is complete they’ll be set them up with a free Read&Write licence. Your family member will also be contacted with information on how to install and use Read&Write.

* **What support will you provide my family member to get set up and use Read&Write?**

The makers of Read&Write have a dedicated learning [academy](https://academy.texthelp.com/) for their product users. It contains everything your family member will need to make best use of Read&Write. When your family member has filled in the [registration form](https://www.texthelp.com/products/read-and-write-free-for-family/), they will be brought to a web page with a link to download Read&Write. They’ll also be introduced to a few resources from the academy that will give them a quick overview of all Read&Write’s features.

Your family member will be emailed with all of this information, as well as extra videos and guides. These resources will help your family member to use, and personalise, Read&Write.

Kind regards,

<insert name>