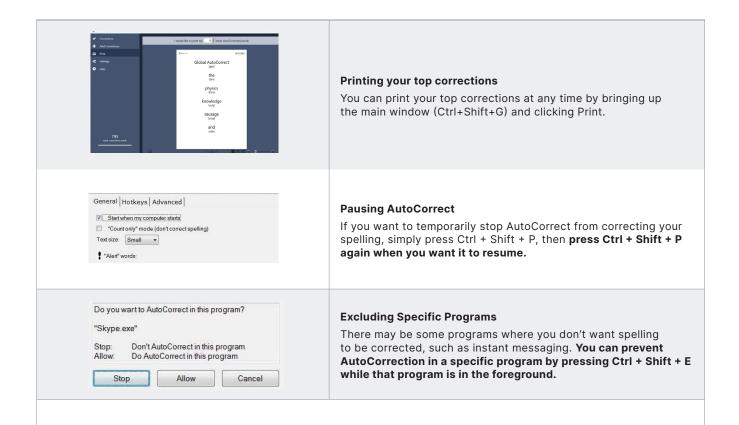


Q AutoCorrect

Quick Reference Guide for Tool Usage

Tool	How to make the tool work	
Important	Adding a correction If there's a chance you could have meant something else, the software won't just guess. Instead, you can pick the word you meant – just once – and it will be autocorrected whenever you type it again. Simply double click on the word and press F2	
View corrections CONTROL, SHIFT + G Add a correction Pause Pause CONTROL, SHIFT + P Settings Help Exit Exit	AutoCorrect Tray Icon AutoCorrect is always running in the background, so you can easily access all of its features. Right click on the icon in your Notification area to open the menu.	
Outcome Outcome • And Contractor Q. AutoCorrect • And Contractor Q. AutoCorrect • And: Q. AutoCorrect • Mail: Q. AutoCorrect • Mail: • Mail: • Mail: • Mail:	Check your corrections You can view your list of corrections by pressing Ctrl + Shift + G. By default, they are sorted by count (the number of times a mistake has been corrected), but you can also click each column header to sort alphabetically, by type or by the date added. You can also search for specific words or corrections, add new corrections and edit or remove existing entries.	





Customising AutoCorrect

AutoCorrect can be customised to suit you, for example by adding specialist dictionaries or customising the shortcut keys.

- 1. You can open the Options window by right clicking on the AutoCorrect icon and selecting 'Options'.
- 2. Click the Shortcuts tab to customise the Global AutoCorrect shortcut keys

AutoCon	rect	- D	× 0	AutoCorrect	- 0 × Exc	clude Application
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+ Add		Show AutoCorrect window on startup		Add Corrections	Pouse/resume Control - Shitt 💌 * P 💌	AutoCorrect
Print C Setti				C Settings	Passs/resums AutoConcelion	
Gen		Start AutoCorrect when computer starts			Add a new correction	Are you sure you wish to disable AutoCorrect in "explorer"?
Dict		Select your language Brisish English			Select a misspelling in any program and press this shortcut	
		Text to speech rate		Shortouts		Exclude Application Cancel
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		Restore AutoCorrect list and settings from a backup Restore				
		Make corrections on pressing full stop []				
to	795 stel corrections made	The may cause issues with web addresses		195 total corrections made		
	texthelp"			texthelp' v 50.8721	Read Shortouts	





Further information https://academy.texthelp.com/autocorrect-dsa/